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Security Information

MEMORANDUM FOR: General Counsel  
Assistant Deputy, Office of Security  
Chief, Foreign Documents Division

FROM: Recorder, Efficiency Awards Committee

SUBJECT: Employee Suggestion

1. Transmitted herewith is a suggestion which has been submitted in accordance with [REDACTED] Incentive Awards Program.

2. It is requested that this suggestion be reviewed and returned with recommendations for action by the Efficiency Awards Committee.

3. Please include in the evaluation an estimate of savings, if any, that might be realized through adoption of the suggestion. If no monetary savings can be estimated, note any improvements such as better morale or working conditions that would result. If the suggestion is one that will result in savings over a period of years, the estimate should reflect the average annual savings.

FOR THE EFFICIENCY AWARDS COMMITTEE

25X1A

Enclosure

OPD/KLC:lac (3 October 1952)

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